

LITTLE FOLKS SCHOOL
16601 NE 95th Street, Redmond, WA 98052

PRESCHOOL POLICY SHEET

ARTICLE I

The name of the organization shall be *Little Folks Christian School*.

ARTICLE II

The purpose of this preschool shall be to provide a supervised preschool program for the children enrolled, incorporating the skills of the teachers with Christian principles.

ARTICLE III

- A. The size of the group shall be limited to 12 children in the Two's Developmental Play Group, 16 children in the 3-year-old group, and 16 children each in the 4-year-old and Pre-K groups, with ages and sexes balanced as much as possible.
1. Any child between the ages of 30 months and 3 years of age is eligible for the Two's Developmental Play Group.
 2. Any child between the ages of 3 and 4 is eligible for the 3-year-old group. A child shall be considered a 3-year-old depending on his/her age as of August 31st of the current year.
 3. Any child between the ages of 4 and 5 is eligible for the 4-year-old group. A child shall be considered a 4-year-old depending on his/her ages as of August 31st of the current year.
 4. Any child between the ages of 4 and 6 is eligible for the Pre-K group. A child shall be considered eligible for the Pre-K group if he/she has had his/her 5th birthday by December 31st of the school year.
- B. The first month in the group is a trial period, at the end of which time, the teacher, director and parent shall decide whether the child shall continue in the group. If he/she does continue in the group after the trial period, it is expected that the child shall be enrolled until the end of the school year. 2 weeks notice shall be given to the teacher.

ARTICLE IV

- A. The **REGISTRATION FEE is NOT REFUNDABLE** and shall be
- \$80** for Pre-K class per child.
 - \$70** for 3-day four-year-old class per child.
 - \$60** for 2-day three-year-old class per child.
 - \$60** for Two's Developmental Play Group per child.

The registration fee includes insurance and supplies and is NOT APPLICABLE to the first month's tuition.

- B. Tuition is** \$330 for 4-day Pre-K Class.
- \$365 for 5-day Pre-K Class
- \$265 for 3-day Fours Class
- \$200 for 2-day Threes Class
- \$205 for 2-day Developmental Twos Class.

1. The first month's tuition is payable on the first day of school.
2. Full payment shall be made every month whether your child attends every day or not.
3. Each month's payment must be received in full to ensure that a child is eligible to attend the Little Folks preschool class the following month.

ARTICLE V. PARENTS

- A. Be responsible for transporting his/her child to and from school.
- B. Will check child's health before school and keep him/her home when necessary.
- C. No siblings will be allowed at preschool during regular school sessions or field trips unless special arrangements or invitations are given.
- D. May visit school at any time to observe.

ARTICLE VI. TEACHER

- A. Shall organize the children's activities and daily schedules using her own ideas and talents to meet the needs of the children in her class.
- B. Shall be the final authority in deciding whether a child should remain in attendance from the standpoint of a child's health.
- C. Must have a TB test.

ARTICLE VII. DIRECTOR

- A. Shall work with the teacher in developing and interpreting a superior preschool program.
- B. Will be available for any counseling or help needed by preschoolers or parents.

ARTICLE VII SCHOOL CLOSURES

- A. All Lake Washington School District holidays shall be observed.
- B. Little Folks School will follow the Lake Washington School District's decisions regarding the safety of the roads. If Lake Washington Schools are closed or running late, there will be no preschool classes. Parents are requested to check the Little Folks website @ www.littlefolksschool.com for updated information.
- C. Make up days will be scheduled at the end of the year.
- D. The school year will run from September through the end of May.